



Email: committeeservices@horsham.gov.uk
Direct line: 01403 215465

Environment, Recycling and Waste Policy Development Advisory Group

Wednesday, 26th February, 2020 at 5.30 pm
Wallis Room, Parkside, Chart Way, Horsham

The Access to Information Procedure Rules are not applicable to Policy Development Advisory Groups and members of the public may not attend. Members of the Council who are not members of the Policy Development Advisory Group may attend to observe the proceedings, seating for which will be provided, subject to providing advance (by noon of the day of the meeting) written notification to the Chairman of the meeting and committeeservices@horsham.gov.uk

Councillors: Philip Circus (Chairman)

Matthew Allen
John Blackall
Toni Bradnum
Michael Croker
Ruth Fletcher

Richard Landeryou
Christian Mitchell
Louise Potter
Diana van der Klugt
Tim Lloyd

You are summoned to the meeting to transact the following business

Glen Chipp
Chief Executive

Agenda

	Page No.
1. Apologies for absence	
2. Notes of previous meeting	3 - 6
To receive the notes of the meeting held on 18 November	
3. Update on Bulky Waste Procurement	7 - 14
To receive an update from the Head of Waste, Recycling, Street Scene and Fleet Services	
4. Recycling contamination / action plan	
To receive an update from the Head of Waste, Recycling, Street Scene and Fleet Services.	

5. **Recycling Champions Initiative**

To receive an update from the Head of Waste, Recycling, Street Scene and Fleet Services

6. **Forward Plan Extract for the Environment, Recycling and Waste Portfolio**

15 - 18

To note the Forward Plan extract for the Environment, Recycling and Waste Portfolio

Environment, Recycling and Waste Policy Development Advisory Group
18 NOVEMBER 2019

- Present: Councillors: Philip Circus (Chairman), John Blackall, Toni Bradnum, Michael Croker, Ruth Fletcher, Richard Landeryou, Christian Mitchell and Diana van der Klugt
- Apologies: Councillors: Matthew Allen and Louise Potter
- Absent: Councillors: Ian Stannard
- Also Present: Frances Haigh

9 **NOTES OF PREVIOUS MEETING**

The notes of the meeting held on 16 September were received.

10 **BULKY WASTE COLLECTIONS**

The Cabinet Member advised the Group that the Bulky Waste collection service sought to enable discarded bulky items to be re-used or recycled, thus limiting the amount sent to landfill. The service was well used by residents and fulfilled the Council's statutory requirement to collect items over 25 kilogrammes.

The Head of Environment, Waste & Recycling gave a presentation on how the service was being updated, and on the forthcoming tender specification. The Council sought a new 4-year contract for a collection and disposal service to work in partnership with the Council. The Group noted the improvements that were being made to the service, including on-line booking that would reflect real demand giving customers improved access to a statutory service.

Issues raised and discussed by the Group included the need for sufficient storage space and outlets to offer items for reuse or resale. The Director of Community Services confirmed that this was being addressed.

The Group discussed pricing levels and structure and noted that the Procurement Team would be consulted before the tender was finalised. The Group noted that the cost of the service was regularly reviewed.

11 **HORSHAM DISTRICT COUNCIL'S CARBON FOOTPRINT**

The Cabinet Member gave a summary of the report that would be presented at the Cabinet meeting on 28 November. The initiative was in response to the Council's formal acknowledgement of a climate emergency at the Council meeting in June 2019.

The Project Developer advised that the Carbon Trust had completed their audit of the Council's carbon footprint and summarised their findings. This would

form the baseline for ongoing work to reduce carbon emissions, focussing on Council-owned buildings, fleet and contracted services, e.g. leisure centres. The next stage was to develop a costed action-plan based on set targets.

In addition to addressing the Council's own emissions, the proposal included work with Parish Councils and community groups to enable them to take action at a local level. The report included a recommendation for a transfer of funds to a green reserve to create a seed funding pot for community groups. Through this fund the Council would facilitate local initiatives to reduce carbon emissions.

In response to concerns from the Group regarding the impact of housing development across the district, the Director of Community Services confirmed that the Council's Local Plan Review included a sustainability assessment and would reflect the national policy requirement for a biodiversity net gain.

The Cabinet Member emphasised that this issue involved joint working with other portfolios. The Group were in favour of Cabinet approving the recommendations in the report.

12 **WILDER HORSHAM DISTRICT**

The Project Developer gave an overview of the proposed partnership with Sussex Wildlife Trust (SWT). This was a five-year programme of measures to reverse decline and enhance wildlife. The creation of networks of protected land that allow habitats for species to expand was a key element of the proposal. Funding for a tree replacement programme on Council land was also included in the report.

Implementation would be embedded in all Council services, in particular Planning, and include training for officers. Two SWT posts would be created to identify and deliver a nature recovery network and enhance existing landscapes, including those in Horsham town and other settlements. Support for parish councils and community groups was included in the scheme.

The Group noted that the scheme would be closely monitored and adjusted should the need arise. It was noted that SWT worked closely with a number of landowners in the district and part of their role was to encourage and support them.

The Cabinet Member said he was impressed with the knowledge and expertise that SWT would bring to Wilder Horsham District. He advised the Group that the Cabinet Member for Leisure & Culture was closely involved and the Countryside Management Team were giving practical support.

The Group were supportive of the Wilder Horsham District partnership proposals.

13 **FORWARD PLAN EXTRACT FOR THE WASTE, RECYCLING AND
CLEANSING PORTFOLIO**

The extract from the Forward Plan was noted.

The meeting closed at 7.10 pm having commenced at 5.30 pm

CHAIRMAN

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**Parkside, Chart Way, Horsham,
West Sussex RH12 1RL**

FORWARD PLAN – ENVIRONMENT, RECYCLING AND WASTE PORTFOLIO

This notice sets out details of key decisions that the Cabinet or a Cabinet Member intend to make, and gives 28 days' notice of the decision under the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012. The notice also includes details of other decisions the Council intends to make.

The reports and any background documents that have been used to inform the decisions will be available on the Council's website (www.horsham.gov.uk) or by contacting Committee Services at the Council Offices.

Whilst the majority of the Council's business will be open to the public, there will be occasions when the business to be considered contains confidential, commercially sensitive or personal information. This is formal notice under the 2012 Regulations that part or all of the reports on the decisions referred to in the schedule may be private because they contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) and the public interest in withholding the information outweighs the public interest in disclosing it.

If you wish to make representations about why part or all of the papers should be open to the public, please contact Committee Services at least 10 working days before the date on which the decision is to be taken.

If you wish to make representations to the Cabinet or Cabinet Member about the proposed decisions, please contact Committee Services to make your request.

Please note that the decision date given in this notice may be subject to change.

To contact Committee Services:

E-mail: : committeeservices@horsham.gov.uk

Tel: 01403 215123

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What is a Key Decision?

A key decision is an executive decision which, is likely –

(i) to result in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates; or

(ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the District.

	Subject/Decision	Decision Taker	Date(s) of decision	Is all or part of this item likely to be dealt with in private	Contact Officer Cabinet Member (NB include name, title and email address)
1.	Future Provision of the Bulky Waste Service	Cabinet	Not before 12th Feb 2020	Open	Adam Chalmers, Director of Community Services adam.chalmers@horsham.gov.uk Cabinet Member for Environment, Recycling and Waste (Councillor Philip Circus)

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